



Board Member Roles and Responsibilities

A Board member shall:

- A. Regularly attend board meetings and important related meetings.
- B. Prepare for, attend and participate actively in Board and Committee meetings and special events. Serve on Committees and undertake special assignments willingly and enthusiastically when asked. Provide candid and constructive advice, comments and criticism.
- C. Get to know other Board members and build a collegial working relationship that contributes to consensus.

Be loyal to MGA, always exercising Board powers in the interest of MGA and not for the interest of the individual Director or others. Be informed about MGA's Mission and Vision, Strategic and Operating plans, policies and programs. Work with the rest of the Board to review, approve and oversee MGA's Mission and review performance in achieving it.
- D. Ensure legal and ethical integrity and maintain accountability and transparency to members, funders, donors, and other constituents and the general public.
- E. Ask timely and substantive questions at Board and Committee meetings consistent with conscience and conviction, while supporting the majority decision on issued decided by the Board.
- F. Respect that the Board speaks with one voice.
- G. Be a member, dues paid and in good standing, of MGA.
- H. Demonstrate ethical and professional conduct to maintain the confidence of the membership and the public. This commitment includes the proper use of authority and appropriate actions in group and individual behavior when acting as Board Members.
- I. Refrain from conflicts of interests, self-dealing or any conduct that could be construed as such.
- J. Possess no individual authority, except as delegated by the Board, the Executive Committee or Committee Chairperson.
- K. Suggest possible nominees for election to the Board who can make significant contributions to the work of the Board and the organization.
- L. Keep up-to-date on developments in and affecting the MGA's mission and goals.
- M. Provide moral and professional support and be available as resources to the Executive Director (or appropriate title of staff person.) Respect existing time commitments and priorities of staff.
- N. Avoid involvement in all political campaigns in the name of MGA unless specifically directed by the Board or Executive Director to question or present an advocacy issue on behalf of the organization to a potential candidate, legislative committee or legislator.
- O. Participate in or volunteer to be a mentor to new Board members.
- P. Maintain confidentiality of the Board's executive actions.