

**MICHIGAN GUARDIANSHIP ASSOCIATION**

Minutes of the Board Meeting

January 15, 2010

Two Men and a Truck International, Inc.

3400 Belle Chase Way

Lansing, MI 48911

**Board Members Present:** Diana Brown, Donna Erb, Neelam Puri, Marsha Smith, Michael Young, Sue Darling and Steve Burnham.

**Present by Phone:** Joy Ebig

**Excused:** Carol Henny

**Administrator:** Barbara Fisher

**Call to Order:** President Erb called the meeting to order 10:07 a.m.

**Approval of Agenda:** Motion by Steve Burnham, second by Sue Darling. Motion carried.

**Approval of Minutes:** Minutes from October meeting at Conference offered by Sue Darling, seconded by Neelam Puri. Minutes Accepted.

**Treasurers Report:** Sue Darling reported that the 990 had been filed and all outstanding Issues pertaining to its filing had been resolved without penalty or cost. Discussion regarding securing services of qualified individual to prepare 990 in the future.

Motion to approve payment for services in amount of 3902.95 to Barb Fisher (Brown/Puri)- Carried.

Discussion regarding rolling over CD (\$12,000 balance)- Motion (Young/Smith) that Sue Darling use best judgment in reinvesting.

**Administrators Report:** Presented by B. Fisher. Currently MGA has 162 members, 244 receive the newsletter. Discussion regarding keeping the website up to date and relevant.

**Committee Reports:**

**Education:** Discussion regarding speakers for the Spring Conference. Agreement to continue past practice of holding drawings for conference attendee and early

registrants, prizes to include items such a gas cards. Agreement to offer Two Men and a Truck a free vendor booth at the conference.

**Public Relations:** M. Young discussed plans to develop speaker's bureau and power point presentation for use by members. Discussion on ability of earning CEU's at the conference and ensuring that we get prior/timely approval of the credits.

**Ad Hoc:** Agreement that the committee would meet and develop Board member job description and finalize the revision of the by-laws. Completed product will be emailed out to Board Member prior to March meeting.

**President Report:** Presented by D. Erb. Decision that the annual membership fees and the Spring Conference fees would remain the same. Agreement that B. Fisher would be the contact for vendors at the conference.

Discussion regarding the use of a lobbyist to help with issues related to MGA. Members were encouraged to think of possible topic of interest: some examples included strengthening DNR orders and increasing Medicaid payments.

**New Business:** Discussion regarding ability/wisdom of Executive Committee having authority to authorize purchases up to \$2,500 for items/services necessary to carry out the purpose of MGA. Proof of purchase would be brought back to next meeting for presentation to full Board. Agreement by all in attendance.

Motion to adjourn (Young/Darling) Adjourned at 11:55 am.

Respectfully submitted,

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Steven E. Burnham  
MGA Board Secretary