

MICHIGAN GUARDIANSHIP ASSOCIATION

Minutes of the Board Meeting

May 15, 2009

Two Men and A Truck

Lansing, MI

Board Members Present: Diane Brown, Donna Erb, Michael Fraleigh, Joy Ebig, Carol Henny, Charlotte Bieri, Sue Darling, Georgia Callas, Ron Lantz, Charlotte Bieri, Marcia Smith,

Present by Phone: Dawn Jacobs

Guests: Board members elect: Steve Burnham, Stephanie Day

Board Members Not Present: Neelam Puri, Pat Fosdick, Michael Young, Alicia Chapman

Consultant:

Barb Fisher

Call to Order: Meeting was called to order at 10:20 a.m.

Approval of Agenda

Ron requested that the audit report be added to the Treasurer's report, Carol Henny requested that her final report be added to Treasurer's report

Moved: Donna for approval

Support: Diane

Motion passed

Approval of Minutes (Jan.)

Moved : Diane for approval

Support: Sue

Motion passed

Approval of Minutes (April)

Moved: Diane for approval

Support: Sue

Motion passed

Approval of Treasurer's Report

Carol presented final treasurer's report through August, 2008.

Moved: Ron moved for acceptance with amended report to show that \$58,278.26 was transferred to Sue

Support: Georgia

Motion passed.

Sue explained that the IRS has a new 990 form for non-profits and that she had requested a 3-month extension to file. Georgia stated that Michael Mastantuono (CPA) is willing to help and has presented at our conferences.

Motion: Georgia that Sue be authorized to contact him and negotiate a price to file the 990

Support: Charlotte

Motion passed.

Ron explained that the annual audit has not been done for a number of years. He and Marcia feel that a CPA should do a formal audit.

Motion: Donna that Ron be given approval to consult with the same CPA for a formal audit

Support: Diane

Motion passed with the proviso that Ron will make sure that this would not be a conflict of interest by having him do both.

Administrator's Report

Report was passed out at meeting. Brief discussion on purchasing the domain for MGA. No motion was made.

By-Laws

Ron and Michael F. will meet and continue to work on the By-Laws.

Committee Reports

Education

The fall conf. will be in Grand Rapids on Oct. 22, site to be decided upon by Barb. Test will be given on the 23rd. There was discussion on just having one speaker, which is what the board decided several months ago. Some members feel that this is not going to be enough draw and would like to have a morning and afternoon breakout on a different track. Dawn volunteered to get David Shultz to speak on Medicaid. Georgia and Charlotte volunteered to procure second speaker and will have all information to Barb no later than June 1st. If they are unable to arrange it the plan will be scrapped.

Barb will apply for AFC and Social Work credits.

The Spring Conf. will be April 22-23rd. Barb has 3 possible sites and will report back.

Barb stated that there was an error in what was charged for the spring conf.

Motion: Donna moved that the retroactive charge for the conf. is \$95.00

Support: Georgia

Motion passed.

Barb asked that a motion be made to destroy election ballots.

Motion: Ron

Support: Georgia

Motion passed.

Membership

No Report

Legislation

Michael F. reported that there is a bill for one statewide depository for all Patient advocates and P.O.A's. Steve explained that the way it is presently set up it would be handled by each individual court.

Communications

No Report

President's Report

Michael and Georgia would like to have a board retreat and meet for strategic planning. Georgia suggested staying at the Staybridge Suites and will make arrangements.

Motion: Donna moved that the planning session be held on June 19th.

Support: Georgia

Motion passed.

Motion: Donna moved that MGA pick up the costs of members staying at the Staybridge

Support: Georgia

Motion passed

Motion: Ron moved that an independent person be brought in to lead the strategic planning meeting.

Support: Georgia

Motion passed.

The Executive committee will find someone to come in.

Old Business

Charlotte requested reimbursement in the amount of \$3,218.75 for expenses paid. She distributed a breakdown of all expenses.

Moved: Ron to approve reimbursement

Support: Marcia

Motion passed.

Brief discussion about vendor responsibility. Ron suggested that this be tabled until after the strategic planning meeting.

New Business

Tim Flynn, (attn). Would like to post DVD on his web site. Mike suggested that this also be tabled until after June 19th. Barb pointed out that this was his second request as he had already contacted her and been told no.

Adjournment

Moved: Donna moved for adjournment

Support: Georgia

Meeting adjourned at 12:10.

Respectfully submitted

Donna J. Erb

Secretary

National Certified Guardian

Educator/ NGA

MEETING DATES FOR 2009

JANUARY 16

MARCH 13

MAY 15

JULY 17

SEPTEMBER 18

NOVEMBER 13